Youth and Adult Billing

1. ALL non-weather or facility maintenance related cancellations will be invoiced a $10 fee.
2. Cancellations with less than 24-hour notice will be invoiced in full.
3. Game Requests less than 24-hour (1 day) prior to game date will be assessed an additional $50 fee.
4. Single Game Requests at Big Lake will be assessed an additional $30 fee.
5. Adult league games are based on a game length of 1 hour in duration.
6. High School games are based on 120 minutes for Varsity and 75 min for JV. Rates do not change if game length varies.
7. Rates will be assessed based upon the highest fee/ tiered team.
8. Rates for tournaments will be based upon the tier levels for the tournament. If more than 50% of the teams in a level are a high tier level, the higher rate will be used.
9. Game start times before 7am or after 10:45pm; rate is 1.5 times the normal rate.
10. Games requiring that they are played to a winner (i.e. overtime or shootout) should be scheduled for a 15 minute longer ice time.
11. The home team's organization will be invoiced for games.
12. Invoices are sent out during the first week of the month for games played in the prior month. Payment is expected by the invoice due date (15 days from when it is sent). All invoices will be assessed a 5% late fee for payments made 30 days after the invoice due date, 7% for 60 days, 10% for 90 days. After 60 days of overdue bulling ASHA will be notified, your future games with AHO will be canceled, and future games requests for officials may be denied.
13. All Tournament games will be billed to the host organization within 10 business days after the completion of the tournament and are subject to the same fees as listed above.
14. All game requests are to be emailed to:
    Anchorage Area youth games: anc.adult.scheduling@alaskahockeyofficials.com
    Valley youth and adult games: anc.adult.scheduling@alaskahockeyofficials.com
    Anchorage Adult games: anc.adult.scheduling@alaskahockeyofficials.com
    ERHL games: ERHL.Schdueler@alaskahockeyofficials.com
15. Requests need to be emailed to the appropriate scheduler and need to be submitted using AHO's template. The template can be found on your Athletic Director profile in HorizonWebRef in the documents tab. "AHO Horizon Game Import Code Reference Sheet"

Pay and Fines for Officials

1. Officials will be paid based on the established payrates. Rates are listed on HorizonWebRef.
2. Errors in rates for games need to be brought to the attention of the assignor.
3. Errors in pay need to be brought to the attention of the treasurer at treasurer@alaskahockeyofficials.com
4. Request for overtime pay needs to be done through the AHO board at their next regularly scheduled meeting. Please email the secretary at secretary@alaskahockeyofficials.com to be added to the agenda. This is intended to cover extreme overtime situations (i.e. double or triple over time when officials have gone past the end time of the game.) Games that run slightly longer (60 to 75 or 75 to 90) are not considered overtime and should be reported to the scheduler to adjust the game rate.
5. It is the referee's responsibility to try to complete games in the allotted time.
6. In the event of an AHO scheduling error in which too many officials arrive for the game, the extra officials will be paid 50% of the game fee.
7. Game Cancellations: In the event a game is cancelled, except for weather or facility maintenance related cancellations, a reasonable effort will be made to notify the Officials. The following policy applies to cancelled games:
    a. No notice to 4 hours prior to the start time of a game given, 100% game fee will be paid.
    b. Four hours to 24 hours' notice given, 50% will be paid.
    c. During tournaments, backup Officials with be paid 50% of game fee for standby service.
    d. Other situations will be addressed on a case by case situation.
8. Any officials who fails to show up for an assigned game will be charged a fee equal to that game fee. If an official has 2 or more "No Shows" in a season they will be refereed to AHO's disciplinary committee.
9. Official Cancellations: Any Official needing to cancel a game assignment must contact the Assigner of the game. At no time will an Official allow a replacement without approval of the Assigner. The official may help the assignor find a replacement, but that replacement must be authorized by the assignor. Violations of this policy will be referred to the disciplinary committee.